

**BAYTREE COMMUNITY ASSOCIATION, Inc.**  
**ARCHITECTURAL REVIEW COMMITTEE (ARC) PAINT APPROVAL REQUEST**

**ARC-15**

This form is used to request approval from the Baytree ARC for exterior house paint. There are two procedures; Pre-Approved colors included in a Color Book or Custom Colors chosen by the homeowner Color Book available from Neighborhood VMs, ARC Mgr or Fairway Management or online at [www.baytreeca.org](http://www.baytreeca.org).

Neighborhood:	Note: Applications and plans, as appropriate, are reviewed for the limited purpose of determining aesthetic compatibility within the community in general and to be in compliance with the <b>Declarations</b> of covenants and restrictions and the <b>ARC Standards</b> . No review has been made with respect to functionality, safety, compliance with governmental regulations, or otherwise, and no reliance on approval should be made by any party with respect to such matters. The approving authority disclaims liability of any kind with respect to submitted plans, the review of, or any structure built, including but not limited to, liability for negligence or breach of express or implied warranty.
Homeowner Name:	
Street Address:	
City, State, Zip):	
Date of Request:                      Primary Phone:	

*If this application is approved, I accept full responsibility for all actions of my vendor, contractor, or their employees for any damage or alteration which may occur to Baytree Common Areas, other homeowners' properties, or other property in Baytree as a result of this project and agree to replace or restore such damaged property to its original condition. I further agree that I will be responsible to obtain all appropriate permits, licenses, or insurance as may be required by the appropriate city, county, or state agency prior to commencement of this project.*

*The undersigned will (1) advise the ARC of any external changes to the plan after ARC approval, and (2) grants the ARC permission to access and inspect the above property until the project is completed, inspected, and receives final approval.*

Owner Signature: \_\_\_\_\_ Email: \_\_\_\_\_

For Pre-Approved Paint Colors: Using this form, submit color numbers for body of house, trim, front door, and garage door. Garage door color must match color of house or trim. Otherwise it is a custom color and requires separate approval. No Fee Required for Pre-Approved color schemes. Work may commence upon receipt of contractor information.  
 For Custom Colors: On front of house, apply a minimum 1 foot square of each paint color; submit this form and required documentation to Fairway Management. Work may not begin until after ARC approval.

Please attach the following documentation to this request as applicable. Check off those items attached.

- 1. Contractor name/phone: \_\_\_\_\_
- 2. Contractor License#: \_\_\_\_\_ **(attach proof)**
- 3. Contractor Workman's Compensation **(attach proof)**
- 4. Contractor proof of General Liability insurance **(attach proof)**
- 5. Pre-approved paint Scheme Number    \_\_\_\_\_ House    \_\_\_\_\_ Trim    \_\_\_\_\_ Front Door    \_\_\_\_\_ Garage Door    \_\_\_\_\_
- 6. Custom colors: swatches and manufacturer    House    \_\_\_\_\_ Trim    \_\_\_\_\_ Front Door    \_\_\_\_\_ Garage Door    \_\_\_\_\_
- 7. \$25.00 Fee (Custom Colors only) Check # \_\_\_\_\_

Attach a check payable to *Baytree Community Association*: for \$25.00 for the nonrefundable processing fee, if applicable. The completed form should be mailed to or dropped off at Fairway Management at 1331 Bedford Drive #103, Melbourne Florida 32940.

Start Date \_\_\_\_\_ Completion Date \_\_\_\_\_

**This application is valid for 90 days from the date of approval, unless the ARC grants an extension.**

**Appeal Process:** Any decision of the ARC may be appealed to the Baytree Community Association (BCA) Board of Directors. The appeal must be filed in writing with the BCA property manager within fourteen (14) days from the date of the written decision of the ARC. Please reference *Baytree Community Building Standards* for complete details.